

RISK ASSESSMENT

| | |
|-----------------|-------------------|
| Service: | Hands on Heritage |
| Site: | Tunstall Forest |

| | | | |
|-------------------------------|-----------------|-------------------|---------|
| Risk Title / Activity: | Site Structures | RA Ref No. | HoH 002 |
|-------------------------------|-----------------|-------------------|---------|

| Work Areas | Identified Hazards | | | | Who is at Risk | |
|----------------------|--|---|--------------------------|---|--------------------------|---|
| Tunstall Forest site | Fire/ Heat | x | Dust / Fumes | | Volunteers | x |
| | Explosion | | Asphyxiation | | Authorized site visitors | x |
| | Fall (Slip/ Trips) | x | Visibility | | Course Participants | x |
| | Cuts/ Trapping | x | Temperature (hot / cold) | | Accompanying Supervisors | x |
| | Crushing/ shearing | x | Weather | x | General Public | x |
| | Struck by object | x | Vandalism | x | | |
| | Manual Handling | x | Deterioration | x | | |
| | Entrapment | x | | | | |
| | Chemical | | | | | |
| | Biological | | Land Contamination | | | |
| | Radiation | | Water Contamination | x | | |
| | Electrical Shock | | | | | |
| | Noise | | | | | |
| Equipment used | Control Measures | | | | | |
| n/a | <p>Inspection of all structures by site manager prior to visits or training sessions or any other time the site manager deems necessary.</p> <p>Volunteers encouraged to raise any concerns with site manager immediately.</p> | | | | | |

Risk Class Management Tool:

| Severity | | Likelihood | | | | |
|---------------|-----|------------|--------------|--------------|------------|--------------------|
| Severe | (5) | Moderate | High | High | Extreme | Extreme |
| Major | (4) | Moderate | Moderate | High | Extreme | Extreme |
| Moderate | (3) | Low | Moderate | Moderate | High | High |
| Minor | (2) | Low | Moderate | Moderate | Moderate | High |
| Insignificant | (1) | Low | Low | Low | Moderate | Moderate |
| | | Rare (1) | Unlikely (2) | Possible (3) | Likely (4) | Almost Certain (5) |

| Risk Class | Score | Action Required | Reporting requirements | Accountability |
|--------------------|---------|--|-----------------------------------|-------------------------|
| Class 1 (Extreme) | 16 – 25 | Immediate detailed plan, Staff specifically trained in the hazard mitigation and emergency response | Report to Site Manager & Trustees | Trustees & Site Manager |
| Class 2 (High) | 10 – 15 | 24 Hrs Mitigation required, Staff informed and Trained | Report to Site Manager | Site Manager |
| Class 3 (Moderate) | 4 – 9 | Site Manager Implement additional measures and manage routinely | Recorded on site Risk Register | Site Manager |
| Class 4 (Low) | 1 – 3 | Manage routinely | Recorded on site Risk Register. | Site Manager |

Risk Assessment Rating:

| | | Range | Score (L x S) | Class Rating |
|--|----------------|-------|-----------------|--------------|
| Initial Risk (Before control Measures) | Severity (S) | 3 | 6 | 3 |
| | Likelihood (L) | 2 | | |
| Residual Risk (After Control Measures) | Severity (S) | 3 | 3 | 4 |
| | Likelihood (L) | 1 | | |

| | | | |
|---------------------------|---------------------------------|-----------|------------------|
| Date of Assessment | 30 th September 2018 | Signature | Andrew Crisp |
| Date of Assessment Review | Jan 2019 | | |
| Name of Assessor | Andrew Crisp | Position | Chairman HoH CIO |