

RISK ASSESSMENT

Service:	Hands on Heritage
Site:	Tunstall Forest

Risk Title / Activity:	Uneven Ground/Thick or Wet Vegetation	RA Ref No.	HoH 004
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Work Areas	Identified Hazards				Who is at Risk	
Tunstall Forest site	Fire/ Heat		Dust / Fumes		Volunteers	x
	Explosion		Asphyxiation		Authorized site visitors	x
	Fall (Slip/ Trips)	x	Visibility		Course Participants	x
	Cuts/ Trapping	x	Temperature (hot / cold)		Accompanying Supervisors	x
	Crushing/ shearing		Weather	x	General Public	x
	Struck by object	x	Vandalism			
	Manual Handling		Deterioration			
	Entrapment	x				
	Chemical					
	Biological		Land Contamination			
	Radiation		Water Contamination			
	Electrical Shock					
	Noise					
Equipment used	Control Measures					
PPE	<p>Inspect site for uneven ground, tree roots, muddy/slippery areas. Avoid or instruct as appropriate.</p> <p>Remove obvious obstacles where possible.</p> <p>Mark off areas of concern.</p> <p>Instruct students on safe practice.</p> <p>Ensure equipment is stored safely when not in use.</p> <p>School staff to supervise students during break.</p> <p>First aid kit and first aider on site</p>					

Risk Class Management Tool:

Severity		Likelihood				
Severe	(5)	Moderate	High	High	Extreme	Extreme
Major	(4)	Moderate	Moderate	High	Extreme	Extreme
Moderate	(3)	Low	Moderate	Moderate	High	High
Minor	(2)	Low	Moderate	Moderate	Moderate	High
Insignificant	(1)	Low	Low	Low	Moderate	Moderate
		Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost Certain (5)

Risk Class	Score	Action Required	Reporting requirements	Accountability
Class 1 (Extreme)	16 – 25	Immediate detailed plan, Staff specifically trained in the hazard mitigation and emergency response	Report to Site Manager & Trustees	Trustees & Site Manager
Class 2 (High)	10 – 15	24 Hrs Mitigation required, Staff informed and Trained	Report to Site Manager	Site Manager
Class 3 (Moderate)	4 – 9	Site Manager Implement additional measures and manage routinely	Recorded on site Risk Register	Site Manager
Class 4 (Low)	1 – 3	Manage routinely	Recorded on site Risk Register.	Site Manager

Risk Assessment Rating:

		Range	Score (L x S)	Class Rating
Initial Risk (Before control Measures)	Severity (S)	4	16	1
	Likelihood (L)	4		
Residual Risk (After Control Measures)	Severity (S)	4	8	3
	Likelihood (L)	2		

Date of Assessment	23 rd June 2016	Signature	Andrew Crisp
Date of Assessment Review			
Name of Assessor	Andrew Crisp	Position	Chairman HoH CIO