

RISK ASSESSMENT

Service:	Hands on Heritage
Site:	Tunstall Forest

Risk Title / Activity:	Vegetation/Food Gathering	RA Ref No.	HoH 005
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Work Areas	Identified Hazards				Who is at Risk	
Whole site and surrounding forest	Fire/Heat		Dust/Fumes		Volunteers	x
	Explosion		Asphyxiation		Authorised site visitors	
	Fall (Slip/Trips)	x	Visibility	x	Course Participants	x
	Cuts/Trapping	x	Temperature(hot/cold)		Accompanying Supervisors	x
	Crushing/shearing	x	Weather	x	General Public	
	Struck by object	x	Vibrations			
	Manual Handling	x	Stress			
	Entrapment	x	Ergonomics			
	Chemical	x	Air pollution			
	Biological	x	Land Contamination	x		
	Radiation		Water Contamination			
	Electrical Shock		Legal & Compliance			
	Noise		Poisoning (ingestion)	x		
Equipment used	Control Measures					
Knives, axes, saws	Course participants instructed in safe use of equipment Cover high use working areas with tarpaulin Identify any potentially harmful plants to course participants Avoid skin/eye contact with sap from plants known to cause irritation. First aider present to immediately treat cuts and wash/irrigate skin/eyes in case of accident Wash hands before eating, drinking and leaving site					

Risk Class Management Tool:

Severity		Likelihood				
Severe	(5)	Moderate	High	High	Extreme	Extreme
Major	(4)	Moderate	Moderate	High	Extreme	Extreme
Moderate	(3)	Low	Moderate	Moderate	High	High
Minor	(2)	Low	Moderate	Moderate	Moderate	High
Insignificant	(1)	Low	Low	Low	Moderate	Moderate
		Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost Certain (5)

Risk Class	Score	Action Required	Reporting requirements	Accountability
Class 1 (Extreme)	16 – 25	Immediate detailed plan, Staff specifically trained in the hazard mitigation and emergency response	Report to Site Manager & Trustees	Trustees & Site Manager
Class 2 (High)	10 – 15	24 Hrs Mitigation required, Staff informed and Trained	Report to Site Manager	Site Manager
Class 3 (Moderate)	4 – 9	Site Manager Implement additional measures and manage routinely	Recorded on site Risk Register	Site Manager
Class 4 (Low)	1 – 3	Manage routinely	Recorded on site Risk Register.	Site Manager

Risk Assessment Rating:

		Range	Score (L x S)	Class Rating
Initial Risk (Before control Measures)	Severity (S)	5	15	2
	Likelihood (L)	3		
Residual Risk (After Control Measures)	Severity (S)	3	9	3
	Likelihood (L)	3		

Date of Assessment	30 th September 2018	Signature	Andrew Crisp
Date of Assessment Review	Jan 2019		
Name of Assessor	Andrew Crisp	Position	Chairman HoH CIO