

RISK ASSESSMENT

Service:	Hands on Heritage
Site:	Tunstall Forest

Risk Title / Activity:	Camping on Site	RA Ref No.	HoH 015
-------------------------------	-----------------	-------------------	---------

Work Areas	Identified Hazards				Who is at Risk	
Site and surrounding forest	Fire/Heat	x	Dust/Fumes	x	Volunteers	x
	Explosion		Asphyxiation		Authorised site visitors	x
	Fall (Slip/Trips)	x	Visibility		Course Participants	x
	Cuts/Trapping	x	Temperature(hot/cold)	x	Accompanying Supervisors	x
	Crushing/shearing	x	Weather	x	General Public	
	Struck by object	x	Vibrations			
	Manual Handling	x	Stress			
	Entrapment		Ergonomics			
	Chemical		Air pollution			
	Biological		Land Contamination			
	Radiation		Water Contamination			
	Electrical Shock		Legal & Compliance			
	Noise		Poisoning (ingestion)			
	Falling Structures		Weils/Lymes disease			
	Cross Contamination		Food Poisoning			
	Safeguarding	x				
Equipment used	Control Measures					
n/a	Accompanying supervisors to be made aware of HoH CIO Safeguarding Policy Young people on site will be the responsibility of the visiting school/group from 8.00pm until 8.00am Young people given safety guidance before retiring to tents Guidance given regarding safety around camp fires Gate locked at dusk Low level lighting on site to mark paths and boundaries Minimum of 2 site staff to remain on site during overnight stays Young people to be issued with whistles			in case of alarm or disorientation Young people to bring personal torch to site Large torches to be available on site and accompanying staff made aware of their location In the event of severe weather whilst on site alternative sleeping arrangements in a local village hall will be put in place		

Risk Class Management Tool:

Severity		Likelihood				
Severe	(5)	Moderate	High	High	Extreme	Extreme
Major	(4)	Moderate	Moderate	High	Extreme	Extreme
Moderate	(3)	Low	Moderate	Moderate	High	High
Minor	(2)	Low	Moderate	Moderate	Moderate	High
Insignificant	(1)	Low	Low	Low	Moderate	Moderate
		Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost Certain (5)

Risk Class	Score	Action Required	Reporting requirements	Accountability
Class 1 (Extreme)	16 – 25	Immediate detailed plan, Staff specifically trained in the hazard mitigation and emergency response	Report to Site Manager & Trustees	Trustees & Site Manager
Class 2 (High)	10 – 15	24 Hrs Mitigation required, Staff informed and Trained	Report to Site Manager	Site Manager
Class 3 (Moderate)	4 – 9	Site Manager Implement additional measures and manage routinely	Recorded on site Risk Register	Site Manager
Class 4 (Low)	1 – 3	Manage routinely	Recorded on site Risk Register.	Site Manager

Risk Assessment Rating:

		Range	Score (L x S)	Class Rating
Initial Risk (Before control Measures)	Severity (S)	4	16	1
	Likelihood (L)	4		
Residual Risk (After Control Measures)	Severity (S)	3	6	3
	Likelihood (L)	2		

Date of Assessment	6 th September 2016	Signature	Andrew Crisp
Date of Assessment Review			
Name of Assessor	Andrew Crisp	Position	Chairman HoH CIO